

METRO EMERGENCY OPERATIONS CENTER
EXECUTIVE BOARD
October 19, 2011

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

August 17, 2011

RESOLUTIONS

REPORT FROM FINANCE COMMITTEE

- a. YTD FY 11 F/S
- b. MD&A and Accounting Manual
- c. Cash Flow Projection and revised FY 12 budget
- d. Report on refinancing of building debt, to include actual interest rate and savings, as priced on October 18.
- e. Payment of Invoices – Stephens Auto Center, \$26,695.00 Jeep Grand Cherokee, state contract pricing, replacing 2003 Dodge Intrepid

DIRECTOR'S REPORT

1. **Upgrade to telephone infrastructure and NG-911**– Update on scheduling of additional telephone service demark for 911 Center, which will provide additional bandwidth going forward, and how upgrade is needed to move forward with NG-911 telephone equipment, and establishment of NG-911 telephony task force.
Russell Emrick, Deputy Director
Jim Mangus, Communications Coordinator
2. **Wi-fi coverage for Ned Chilton 911 Center** – Proposal to provide wi-fi coverage for areas of the building and the property, while complying with DOJ security requirements for 911 Center, \$10,495.82, state contract pricing.
Russell Emrick, Deputy Director
Jason Riffle, Systems Administrator
3. **Hiring/Training Update and development of revamped EMD QA program, involving possibly including review by registered nurses**
Laura Wilson, Operations Director
4. **CAD procurement update**– Discussion to include, but not be limited to, number of vendors in attendance at mandatory pre-bid conference, possible number of responses Metro could receive, scoring process and timeline of proposal due date, review, demos and contract negotiations.
Russell Emrick, Deputy Director
Carolyn Karr Charnock, Executive Director

PUBLIC COMMENT

OLD BUSINESS – update on water heater replacement and well remediation
John Pottorff, Deputy Director

NEW BUSINESS

ANNOUNCEMENTS

Next meeting scheduled for November 16, 2011.