

Metro Emergency Operations Center
Board of Directors
March 25, 2009
Minutes

Present: Danny Shaffer
Billy Carpenter
P.J. Johnson
Mayor Charles Armstrong
Dave Armstrong
Jerri Nibert
Brad Rinehart
Joe Crawford
Jack Jordan
John Wells
Eric Drennen
Ken Waldeck
Christy Morris
Sgt. Parsons
1st Sgt. Foreman
Paul Dryden

Staff: Carolyn Karr Charnock
John Pottorff
Denise Clark
Dave Erwin
Laura Wilson-Starks
Brenda Cogar
Russell Emrick
Heather Kessel
Josh Knox

Mr. Waldeck called the meeting to order at 12:10 p.m., roll call noted. There was a motion to approve the minutes from December 10, 2008.

Motion: Nibert
Second: Dave Armstrong

Motion carried unanimously.

Resolutions – None

Financial Reports – Mrs. Charnock gave an update on the Finance Committee and there was some discussion on the FY 09-10 budget. Motion was made on the floor to approve.

Motion: Wells
Second: Crawford

Motion carried unanimously.

Committee Reports – Chief Jack Jordan spoke of the recent law enforcement meetings and some changes that they would like to have in place so officers confirm BOLO messages and units are automatically dispatched on certain incidents. Motion was made to accept the recommendations from the law enforcement committee.

Motion: Crawford
Second: Rinehart/Jordan

Motion carried unanimously.

Directors Report – Mrs. Charnock advised the Executive Board actions were in the packets.

Project Updates – Addressing – Russell Emrick gave an update on CAD presentation and an update on the mapping and addressing project. Mr. Emrick also discussed the aspects of the upcoming electronic mass notification system..

Josh Knox advised that the addressing of the county was complete and had been distributed to the post office for mailing.

Hiring/Training – Laura Wilson-Starks advised had hired five new employees and they were due to start in April. Mrs. Starks then gave an update on the domestic violence program and advised it had started live on Monday, March 23rd in some of the smaller counties.

Emergency Management Report – Mr. Emrick provided report on electronic mass notification earlier.

Quality Assurance – Denise Clark advised reports were provided in the packets. She then proceeded to go over the reports advising ring times were holding steady and deferred to Mr. Emrick for dispatch times. Mr. Emrick discussed dispatch times, which had fallen.

Alternate PSAP – Laura Wilson-Starks advised the alternate PSAP test was performed on March 17th and the generator ran the building on January 28th. Everything worked fine.

Telecommunicators Representative – Paul Dryden advised that the addressing has helped get information into the CAD quicker. He also said that splitting Charleston PD traffic into a separate radio had been a big help. Also noted employees were pleased that disability insurance would be offered for purchase at employee expense.

Public Comment – None.

Old Business – None.

New Business – Mrs. Charnock invited all to attend Metro 911's first Open House on April 15th in celebration of National Telecommunicators Week.

There was a motion to adjourn.

Motion: Wells

Second: Carpenter

Motion carried unanimously and meeting adjourned at 12:32 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andy McLaughlin". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.