

**Metro Emergency Operations Center  
Finance Committee Meeting**

March 25, 2009

Minutes

*Amended*

Present: John Wells  
Ken Waldeck  
Sheriff Rutherford  
Bill Chambers, ex officio

Staff: Carolyn Charnock  
Brenda Cogar  
Dave Erwin  
Russell Emrick  
John Pottorff  
Heather Kessel

Mr. Wells called meeting to order at 11:32 a.m., roll call noted. There was a motion to accept the minutes from February 18, 2009.

Motion: Waldeck

Second: Drennan

Motion carried unanimously.

**Financial Report** – Mrs. Charnock explains that revenues are ahead of projection due to the new rates. Payroll expenses are more within budget for February since the all-out effort to meet the state deadline for the addressing reimbursement had come to an end. She stated five new employees had been hired, and contracted service costs have slowed down.

Mrs. Charnock explains that she has separated contributions, reimbursements, grants and miscellaneous income for better clarification. These will be “tweaked” for the next budget statement.

**Electronic Remittance by Verizon** – Mrs. Charnock mentions that Verizon would like to remit electronically. There was a motion made to approve electronic remittance.

Motion: Rutherford

Second: Gunnoe & Waldeck

Motion carried unanimously.

**Proposal on 3<sup>rd</sup> Party to perform Payroll** – Mrs. Charnock proposed to use a third party to perform payroll. Rutherford mentions that using a WV based party would be preferable and he stated he would like to see direct deposit available to employees as part of any new system.

**Old Business – None**

**New Business** – Mrs. Charnock stated that Metro has to perform post-issuance compliance as part of the process of the bond issuance that funded construction of the Ned Chilton 911 center. She said that both our bond counsel, Samme Gee, and Mr. Chambers had recommended Mr. Wayne Trimble to perform this report. He has quoted a rate of \$550 for each of the five years under review.

There was as motion to adjourn.

Motion carried and meeting adjourned at 11:55 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cully McClellan". The signature is written in black ink and is positioned below the "Respectfully submitted," text.