

Metro Emergency Operations Center
Executive Board
September 23, 2009
Minutes

Present: Chief Joe Crawford
Dr. Dan Foster
Grant Gunnoe
Chief Brad Rinehart
Sheriff Mike Rutherford
Christy Morris
Trooper Simpson

Staff: Elaine Bleigh
Carolyn Charnock
Jeff Clark
Brenda Cogar
Russell Emrick
Dave Erwin
Heather Kessel
Jim Mangus
John Pottorff
Laura Wilson-Starks

Sheriff Rutherford called meeting to order at 12:47 p.m., roll call noted. There was a motion to approve the minutes from June 17, 2009.

Motion: Rinehart
Second: Gunnoe

Motion carried unanimously.

Director's Report – Mrs. Charnock stated that the Finance Committee had met and reviewed proposals to perform the FY 09 audit. She said the committee's work was not yet complete and asked the Executive Board to authorize the Finance Committee to award the contract to the successful proposer in lieu of a special Executive Board meeting. There was a motion to authorize the Finance Committee to award the contract according to the scoring system provided by the State Auditor's office.

Motion: Gunnoe
Second: Foster

Motion carried unanimously.

Invoices for payment – Several invoices for payment were presented: EMD software and cards, expansion of current recorder to cover the telephones in the EOC and workstations and storage items to be funded by the OES account. There was a motion to pay the sole-source invoice for EMD software and cards.

Motion: Foster
Second: Gunnoe

Motion carried unanimously.

There was as motion to pay invoice for an expansion to allow the current recording system to record the telephones in the EOC.

Motion: Gunnoe
Second: Rinehart

Motion carried unanimously.

Motion made to pay invoice for cubes, storage and other office supplies – funds to come from the OES fund.

Motion: Foster
Second: Morris

Motion carried unanimously.

Public Comment – None

New Business – None

Old Business – None

Announcements -- None

Next meeting scheduled for October 21, 2009.

There was a motion to adjourn.

Motion: Gunnoe
Second: Rinehart

Motion carried unanimously and meeting adjourned at 1:50 p.m.

Respectfully submitted,

