

**METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY**  
**Finance Committee/Executive Board**  
September 27, 2016  
**Agenda**

**Call to Order**

**Roll Call**

**Approval of Minutes**

March 22, 2016  
Special Meeting May 20, 2016

**Presentation of Monthly Reports**

FY 17 F/S YTD

**Review of FY17 New Items (Previously Listed on June Agenda)**

Workers' Compensation Quote for FY17  
FY17 Open Purchase Order Listing  
*Joanna Edwards, Payroll Administrator*  
Text-to-911 FY17 Update  
*Russell Emrick, Deputy Director*

**Accounting Manual Updates**

**Grant Funding Application Updates**

**Upcoming Procurement**

Timekeeping Software  
*Brooke Hylbert, Agency Coordinator*  
OES Vehicles  
*Rick McElhaney, Deputy Director*  
Radio Dispatch Equipment  
*Russell Emrick, Deputy Director*

**Legislative Actions**

Discussion related to any relevant legislation related to Metro.  
*John Rutherford, Executive Director*

**Old Business**

**New Business**

**Public Comment**

**Announcements**

Next meeting scheduled for Tuesday, December 13, 2016.

**Adjournment**

**METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY**

**Board of Directors**

September 27, 2016

**Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**ROLL CALL**

**APPROVAL OF MINUTES**

March 22, 2016

**RESOLUTIONS**

**FINANCE COMMITTEE**

- Review of actions in Finance Committee/Executive Board Meeting directly before this meeting
- Presentation of FY17 YTD

*Joanna Edwards, Payroll Administrator*

**DIRECTOR RUTHERFORD'S REPORT**

**June 2016 Flooding**

Discussion related to the June 2016 flood.

**Executive Board Actions**

**Project Updates**

**Technology**

- **Current IT Procurement**
  - Upcoming radio procurement
- **Project Updates**
  - CAD Enterprise Project
  - Law, Fire, and EMS Projects
  - GIS Records Fees Update
- **Radio Towers and Equipment**

Discussion and update on radio towers.

*Rick McElhaney, Deputy Director*

- **WebEOC Demo**

*Russell Emrick, Deputy Director*

*Brooke Hylbert, Agency Coordinator*

**Training Update**

Discussion related to current training and new hires in the Communications Center.

*Paul Dryden, Training Coordinator*

**Ring Time Summary**

Discussion related to ring times in the Center.

*Rick McElhaney, Deputy Director*

**TELECOMMUNICATOR REPRESENTATION REPORT**

*Captain Derek Johnson, Telecommunicator*

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

Next meeting scheduled for Tuesday, December 13, 2016.