

**Metro Emergency Operations Center
Finance Committee/Executive Board**

March 28, 2017

Minutes

Present: Jennifer Herrald
Keith Vititoe,
Lieutenant Randy Sampson, for Mayor Danny Jones
Captain Jeff Meadows, for Sheriff Rutherford
Grant Gunnoe
Dan Foster
Chuck Boggs

Staff: John Rutherford
Russell Emrick
Rick McElhaney
Lindsay White
Erin Shepherd
Paul Dryden
Jim Mangus
Joanna Edwards

Mr. Gunnoe called the meeting to order at 11:02 a.m., roll call was noted.

Motion was made to approve the minutes from January 31, 2017.

Motion: Sampson

Second: Gunnoe

The motion carried unanimously.

John Rutherford introduced Chuck Boggs.

Finance Update

FY17 F/S YTD – Lindsay White directed the Board to the February financial statements, beginning with the summary. White stated that Metro's cash in the bank at the end of February was \$3.68 million and the total significant additions totaled almost exactly \$100,000. White stated that the current budget was \$350K for the year, and that Russell (Emrick) had some requests for IT procurement, which would be addressed later in the meeting. White stated that Metro's operating revenues were consistent with budget and up from last year by approximately 10%. White explained that Metro has now reached the point in the landline rate increase where it has peaked, and is looking at decreasing revenues in the foreseeable years if everything else remains constant. White stated that payroll expenses are consistent with last year, up by about 0.5% and total operating expenses were up by 0.7%, both of which were more than 10% better than projected.

White moved on to Metro's balance sheet, which shows the end of February 2017 actual versus the end of February 2016 actual. Metro's total assets increased by approximately \$1,031,000, or almost 13%, which White explained was due largely to the landline

increase. White stated that Metro's total liabilities had decreased by just over \$239K, or about 6%, and that was largely attributed to a reduction in long-term debt, which is offset by the pension liability change set by GASB68 standards. White stated that Metro's total net position has increased by a total of about \$2 million, or 53%, over the previous year, which was a result of the previous two factors-cash generated by the landline increase and a reduction in long-term debt. White stated that Metro's long-term debt paid from February 2016-2017 was about \$650K. White explained that Metro has approximately \$100K left on the CAD loan, \$123K on the phone loan, both outstanding principal, and about \$1.5 million outstanding on the bonds. White stated that the first two will be paid off by this time next year and bonds will be paid off in November 2021, if all goes according to plan. White asked the Board if there were questions about the Balance Sheet. There were not.

White moved on to the "Budget to Actual" sheet. White explained that this sheet mirrored the audited financial statements and shows actual year-to-date versus budget and actual year-to-date versus previous year-to-date. White directed the Board to the explanation of the Wages and Related Benefits, showing that full-time, overtime, and part-time payroll were all under budget. White stated that Metro was planning on hiring a class at the beginning of April, which would consist of eight new dispatchers and would cause a decrease in the over/under budget number. White stated that the matches, or the percentage of payroll, for health insurance, retirement, etc. were also under budget. Grant Gunnoe asked to clarify if even though Metro was short a few people, they were still under on payroll budget and overtime, because that's not always the case. White replied that that was correct. John Rutherford commended Russell Emrick, Rick McElhaney, and Lindsay White on their management and regulation of employees' overtime. White went back to the Budget to Actual statement and pointed out that the Commission has granted some funding for necessary projects at Metro, as well as provided about \$5,000 for OES vehicle accessory purchases that we needed for the two OES vehicles that Metro recently purchased. White concluded that all-in-all, Metro had a good report, and concluded with a breakdown of the landline fees, pointing out that from July 2016 to January 2017 there is about a 2.5% decrease in the landline count. White opened up the floor for questions about the financial statements. There were none.

John Rutherford informed the board that Metro had been watching the County Commission, who was contemplating a raise for all county employees. Rutherford stated that the staff at Metro had been working very hard and would be prepared to present their plan to go along with the Commission on that. Rutherford stated that the raise was not in the budget for the current year, so if it went through, Metro would come to the board meeting in June ready to make a recommendation. Grant Gunnoe stated he had spoken with Jennifer Herral and, depending on what happened with the county, Metro should be in the financial position to do something. Gunnoe questioned Rutherford about the presentation of a minor restructuring plan. Rutherford explained that they weren't really prepared to go into great detail, but Metro was looking at a re-classification for the telecommunicators as well. Rutherford stated that four or so years ago, there was not as much asked of a Captain; they mostly answered the phones the same as a dispatcher. Rutherford stated that they are now required to supervise and they have more responsibilities. Rutherford stated that the captains are managing the staff much better now and Metro has gone from receiving several complaints from user agencies and/or

the public per week to about one or two a month. Rutherford reiterated that this was due to the supervision and stated these individuals should be recognized. Rutherford continued that Metro is also in competition with Sam's and some of the other retailers in the area because this is a stressful job with a difficult schedule and administration wants to devise a plan to keep employees, especially those leaving during training or after they've been training for close to a year. Rutherford stated that Metro stays in a training cycle, which is very expensive, and the desire is to break that cycle by making Metro more competitive. Gunnoe suggested having a draft ready prior to the next board meeting for members to look over so they weren't hit all at once with it. Rutherford assured Gunnoe the re-classification was already in the works and Metro would be more than prepared to present. Gunnoe asked if that would include a cost estimate before the actual raise so that the board could look separately at the cost for an overall raise for everyone and the re-classification. Rutherford said it would and would include a three-year cost projection. Rutherford commended Lindsay White and Joanna Edwards for being the best at what they do. Chuck Boggs asked how much more Metro was talking about for Sam's to not take their employees away after training. Rutherford said that was something the staff was looking into and they were trying their best to be cost efficient. Boggs asked if it was a dollar or two on the hour. Rick McElhaney stated it depended on the employee, but for a new employee, it would be a dollar to a dollar and a half on the hour. McElhaney added that Metro also expects a lot more of their employees because they're dealing with life and death and working through the night. Boggs stated we couldn't afford to continue losing people for that. Rutherford and McElhaney agreed. Rutherford stated that when Metro hires a class of eight like they were getting ready to there's six weeks of classroom style training, which included some overtime for people coming in and teaching, then about six months of being side-by-side with a dispatcher, which also included overtime, and continued that reducing training would be a great savings on money and time.

Presentation of FY18 Budget and Three-Year Cash Flow Projection

Lindsay White directed the board to the handout for the three-year cash flow projection. White stated that for budgeting, she and Joanna Edwards reviewed Metro's ledger accounts in detail with management for the next fiscal year and then rolled it out with known considerations for another two years beyond that. White reiterated that from July 2016-January 2017, there was a 2.5% decrease in landline counts. White proposed a landline budget for the next year that included a 5% decrease over expected current year total. White stated for wireless fees, White and Edwards projected ending the current year at about \$2.11 million and a decrease of 1% over the current year, which brings next year's budget to almost \$2.1 million. White stated that in total operating revenues, Metro expected to see a 3.4% decrease over the current year's budget. Grant Gunnoe asked if this was the same decrease in landline fees that Metro had seen over the last years. White answered that it was a little more. Gunnoe stated that he was just asking for new members and wanted to clarify this was not a one-time thing. White stated that Metro was seeing increasingly decreasing rates on landlines, and explained to Chuck Boggs that Metro is primarily funded, about 75%, from these fees, so when those decrease because people get rid of their landlines, it affects us greatly. White stated there was a landline rate increase in the fall of 2015, so there was an increase in revenues, but there is a three to four year cycle and at this point Metro will see an increasing decrease over the next three years.

John Rutherford spoke to the payroll section. Rutherford explained again that Metro was looking at a re-classification and that there were a few people in training plus a new class before Metro has lost some employees and anticipate a few to leave in the next year or two. Rutherford stated that a few years ago it took one to one and a half months to train someone and now it takes up to a year because employees are trained well. Rutherford stated he had spoken with the president of the board about being at 55 employees for a short time while transitioning to make sure staffing is ahead of the curve. Lindsay White stated in the next year Metro expects a 3.5% payroll increase over the current year budget compared to the FY18 budget, which also reflects insurance and related benefits for the new employees being hired at the beginning of April. Grant Gunnoe asked if the 3.5% increase was before any pay raises and White replied yes. White stated that there was an expected reduction in rent and utilities over current budget and Metro should end the current fiscal year at approximately \$321K, and taking into account inflation, \$336K next year. White stated Metro expected an increase in Repairs and Maintenance to cover UPS battery replacement, which is done every 3-5 years based on need, radio maintenance, which Jim would speak to, and radio tower repairs. White stated Metro expected a reduction in supplies and materials over current year budget to actual. White explained Metro was pushing out the EOC computer replacement into FY19 instead of the current fiscal year and FY17 actual to FY18 proposed was very consistent. White stated Metro expects a decrease over current year budget in contractual and professional services and an increase over expected actual, including the value of property and liability insurance that the County pays on Metro's behalf. White pointed out that included in this section was a full year of scheduling software that was implemented mid-current year, as well as increased tower inspection costs and an increased cost of the new audit contract. White stated that under the equipment line item, there was a computer replacement that was budgeted in for this year that may actually flow over into the next year. White stated that Metro was unsure whether the purchase would be this fiscal year or next, so it was reflected in the equipment section. White stated that Metro's total operating expenses were projected to increase by approximately 4% over the current year budgeted. White concluded that all things considered, Metro's net position would be a deficit of \$4,456.

Russell Emrick spoke to Metro's capital outlay. Emrick repeated that Metro was doing well with revenues right now, but they're decreasing. Emrick stated that Metro is at a peak in cash position, but also about to spend that down because FY18 is a very capital heavy year. Emrick stated that Metro has the dispatch computer upgrade, which is \$60K, the phone hardware will need a refresh, over \$100K, plus \$250K in prepaid maintenance that will cover Metro's phone system, a very critical system, for five years, and, the biggest hit, the implementation of a radio system that is more compatible with the state SIRM system. Emrick stated that this radio project will add \$900K to capital outlay, but including maintenance will be close to \$1.2 million. Emrick stated that Metro had originally estimated \$100K for phone, but that's just the refresh and there's also another \$80K built into that line item for the recorder replacement. Emrick stated that all work done at Metro also has to be carried over to the alternate PSAP, so there's a line item for \$50K to get some equipment backed up there. Emrick explained that it did seem like a lot, but all projects were directly in dispatch and were to help keep people safe. Grant Gunnoe asked what the status of any grant request was that Metro had asked for to help with this. Lindsay White replied that Metro had been awarded \$130K for phase one of the project

and Jim Mangus followed up by explaining about the microwaves. Mangus explained that the microwaves were "line of sight," which means that they need a direct path, which Metro does not have to any of the state's system towers. This causes Metro's signals to have to be sent to the National Weather Service then retransmitted to the state's towers. Mangus stated this infrastructure has to be put in place so that all the underlying radios will have a direct path for Metro to talk directly to the towers and not have as much interference as the conventional equipment currently used. Mangus stated this will also take legacy systems and improve the ability to make and create paths from Metro out to the state towers to deploy additional legacy equipment. Mangus stated this outlay is approximately \$130K. Mangus stated that the team was kind of dragging its feet with getting an MOU and permissions with the National Weather Service, but about two and a half weeks ago, he was really able to get it moving in Oklahoma and they were now reviewing the equipment list he had proposed for the design. Mangus stated that one thing Metro really has to be careful of is that they operate on a non-interference basis with the Weather Service; the National Weather Service uses microwaves and Metro cannot shoot microwaves up there and interfere with their doplar radar. John Rutherford asked Mangus about phase two of the project. Mangus replied stage two would be augmenting and starting to replace some of the radio system to work with the microwaves and later start working on busier consoles in Metro, which are the ones that get the most busy signals and interference. Russell Emrick commended Mangus, Dave Erwin, and a few others at the Office of Emergency Services, who were instrumental for Metro receiving this grant and said they were going to continue trying to get more. Grant Gunnoe asked if the \$130K was separate from the \$900K, so if additional grant money was rewarded the \$900K could still come down. Lindsay White replied that that was correct. White stated she and Erin Shepherd went to a grant writing class a few months back and she was expecting to pursue that more as time allowed. Gunnoe stated it seemed like the times when you could go to the state and ask for funding were quickly dwindling.

Dan Foster apologized for being late. Foster asked Lindsay White about the change in net position due to being in a surplus this year, yet net position decreasing for the next three years, excluding FY18 because of the outlays. Foster also asked if the \$5K line item for radio equipment for FY19 and FY20 was realistic. White explained the cycle of the landline fees to Foster, wherein Metro would build up cash from landline fees then eat away at it as landlines decreased. White stated that Metro keeps the three-year cash flow projection to show when it may be necessary to seek additional funding. Grant Gunnoe asked if it was anticipated to actually spend the \$900K out of Metro's working cash or to borrow the sum and make payments. White showed the board a sheet containing both of these scenarios. White stated considered everything, without financing or going for a loan, at the end of 2018, Metro would have approximately \$1.8 million in the bank and about \$1 million by the end of 2020. Additionally, Metro's only outstanding debt would be \$468K in bonds. White stated the other option would be to finance \$1 million of the radio project at 2.78% interest over five years, in which case Metro would have approximately \$2.8 million in the bank at the end of 2018 and \$1.5 million at the end of 2020, with outstanding debts of \$468K in bonds and \$567K for the radio project. White stated that either way Metro is likely looking at having no more than \$1.5 million in the bank at 6/30/20. White stated that official approval from the board would be necessary, but Metro was hoping to move forward with the first option, pending Metro's cash flow position at the time of the project nine or ten months down the road. Gunnoe clarified that even if the board

approved the \$900K budget today, that it still could be more or less depending on bids and there was still time to decide which option would be best.

Lindsay White re-directed to Foster's question about the radio equipment budget of \$5K in FY19 and FY20. White stated that those numbers were set as a placeholder consistent year-to-year to leave some flexibility for Jim Mangus if he needs to overhaul a small portion of something. Mangus stated he was going to try and push for a five-year warranty, which was the reason for the low number. Previously, the budget has been larger, but only small portions were used. John Rutherford asked Mangus if maintenance on the current equipment was becoming an issue and Mangus said it was. Mangus stated the radio equipment has been the same since the building was built in 2006 (correction: 2005). Russell Emrick stated that Mangus had saved over \$100K on a radio refresh in the last three years and \$100K on an extended warranty that the company wanted to sell them. Emrick stated that Metro was now putting the almost \$250K that Mangus had saved them in the last three years towards this project. Mangus stated that this project will provide a lot of additional power to help federal entities that travel into our county and state agencies that were unable to communicate without them going to the 911 emergency channel.

Lindsay White stated that currently Metro has approximately \$3.5 million and she had checked into different options for paying down debts and/or investing cash balance and it was found that the three-year cash flow doesn't allow Metro to do anything in that regard. White stated she had recently reached out to Chase for quotes on CDs. White stated Metro currently has its money with BTI, Board of Treasury Investments with the State, in a West Virginia money market account earning a 0.91% interest rate and have that money available immediately, whereas with Chase, Metro would have to have its money there for 18 months just to get a comparable rate. White stated that there are two options for accounts with BTI, the one that Metro currently has its money in and a West Virginia government money market account. White stated the difference is that the current account invests in commercial paper, corporate bonds, and US government securities. White had spoken with the director at BTI, who stated "with our accounts the risk factor is low. The account is managed through investment guidelines" and that if Metro would like a representative to come and speak then she would be able to make that happen. White stated with BTI there is a better interest rate than with a government money market account, which is returning approximately 0.5% and only invests in government securities. White stated that she spoke with John Shaheen, CPA, who assisted Metro with the 2015 landline rate increase, and that he stated that Kanawha County Ambulance Authority invests in the same account that Metro currently has its money in. Metro has been invested in this account since 1999. Lindsay White asked the board if they would like a representative from BTI to come and discuss options.

Chuck Boggs asked where the radio upgrade would put Kanawha County as compared with other counties in the state. Jim Mangus replied that several counties and the State Police are already utilizing some of the equipment and right now Kanawha County is playing catch-up, even to counties who use it much less than we would. John Rutherford added that Metro is losing maintenance contracts and sometimes having a hard time finding parts for repairs. Grant Gunnoe stated that this project is something that has been in the works and has been being budgeted for a while.

There was a brief discussion updating Dan Foster on the possibility of Metro giving raises along with the County Commission, should that go through, as well as re-classification. Returning to a previously-discussed topic, Lindsay White asked the board if they would like a representative from BTI to come and speak to them. The consensus was yes.

Appointment of Finance Chair to the Finance Committee and Executive Board

Grant Gunnoe stated that Jennifer Herralld was supposed to be at the meeting to head the discussion of the Finance Chair, but was caught up at the State House. John Rutherford stated that he had had a conversation with Herralld and their recommendation that Gunnoe serve as Finance Chair.

Motion made to suggest to the Board of Directors appointing Grant Gunnoe as the Finance Chair to the Finance Committee and Executive Board.

Motion: Vititoe

Second: Foster

The motion carried unanimously.

Audit Selection Committee for FY17-FY19

Lindsay White stated that Metro's auditors were in for the meeting in January and discussed Metro's financial statements for FY16, which was the third year of a three-year contract, meaning that Metro will have to go out to bid for the current fiscal year and the two after that. White stated that the Audit Selection Committee will have to be appointed by the Board of Directors, but she wanted to go ahead and discuss it with the Finance Committee and Executive Board. White stated that according to the state auditor's website, the Audit Selection Committee's main responsibility is to procure audit services and oversee corrective action associated with audit findings and concerns. White continued that the committee shall have at least three members but no more than five, with at least one member from the entity's governing body and one member being an entity appointee with a working knowledge of the accounting system utilized. The remaining 1-3 members may be appointed by the entity body as deemed appropriate. White stated in the past that Metro had used the Finance Committee as Audit Selection Committee and wanted to verify that that was still alright. Grant Gunnoe asked if the Board of Directors would make the final decision on the matter. White responded she believed so, but she wanted to make sure there were no objections amongst the Executive Board before bringing it there. White explained that it's a lot of work to go out to bid every year and have the committee take time to score proposals, plus a three-year contract will be a better rate than a single year at a time. Dan Foster asked how much the audits cost. White replied that the audits cost \$14K each of the last three years, but for the current fiscal year, Metro would need new auditors. Gunnoe asked if there needed to be a motion for that and White replied there did not. Chuck Boggs asked if Metro had ever considered longer than a three-year contract. White replied that normally in government three years is the longest with any contract, but she could check into it.

Upcoming Procurement

IT Procurement – Russell Emrick stated IT was requesting \$60K for new computers in dispatch, which was an item already in the budget. Emrick stated the computers were supposed to be bought this year, and may still be, but the department was waiting on the delivery of the new CAD software, which was free of charge, that was coming in April. Emrick stated at that point, the department would know officially if the new software would need new computers. If it doesn't, the purchase will be made in the next fiscal year and if it does, the computers would be bought right away. Grant Gunnoe clarified that the money was budgeted in for this year, but would be carried over into next year if the purchase was not made. Emrick answered yes. Emrick stated IT also had a budgeted project for an upgrade to the virtual memory servers, which are a relatively inexpensive way to keep the servers going for additional years instead of buying new ones. Emrick stated Metro was requesting that the Board approve up to \$12,560 for the servers because the memory pricing is very volatile and has changed three times since originally requesting a quote. Emrick stated the department would either award the project to the National State Contract for the lowest of three quotes, but anything over \$10K needed to be brought to the Board for approval.

Motion made to authorize up to \$12,560 for server/memory IT project.

Motion: Foster

Second: Boggs

The motion carried unanimously.

Radio Procurement – Jim Mangus stated the radio tower needs some repairs and the RFP for that would be released soon and the grounding has been pushed out another year to 2018 due to time constraints. Mangus stated he is saving Metro more money by having Verizon Wireless to produce a load study, or a study about the weight that is on an existing tower. Mangus stated Verizon wants to change the antennas on the tower. At first Mangus thought Verizon was going to simply add more antennas and Metro would be able to re-negotiate the monies received from them, but Verizon just wanted to replace them. Mangus stated that Verizon was also going to add some equipment behind the antennas that would make the system work better, which will add weight to the tower, and so this study needs done. Mangus stated Metro may have had the information when the center was first built, but does not now. However, Verizon is doing the study for free.

Approval of Renewal of Intergovernmental Agreement between Metro and Kanawha County Commission

John Rutherford stated the intergovernmental agreement was in reference to Office of Emergency Services employees who get paid by Metro, Jeff Clark and Dave Erwin, who are supervised by CW Sigman and the management team at Metro. Rutherford stated everyone works well together, particularly on the radios, and wishes for this agreement to continue. Dan Foster asked how long the agreement has been in place. Lindsay White replied it's been in place for three years and will automatically renew in August for another two years if it is not cancelled.

Motion made to renew the intergovernmental agreement between Metro and Kanawha County Commission.

Motion: Vititoe

Second: Sampson

The motion carried unanimously.

Legislative Actions – John Rutherford stated this had been a very busy year with the legislature. Rutherford also informed Chuck Boggs that this was financially not a great meeting to have as his first because it sounds like Metro spends so much money, but over the last four and a half years Metro has renegotiated every contract and done everything they can to save over \$1 million, which he would be happy to show Boggs. Rutherford stated, as Grant Gunnoe had previously said, it's been understood for a while that this would be a year of big expenses, but Metro is very efficient with money and does save a lot. Rutherford went on to state that he, along with Carrie Hill and Jennifer Herrald from the County Commission, had been at the legislature a great deal, with the first issue addressed being the State Police asking for \$0.15 more for every 911 fee dollar, which would have cost Metro approximately \$106K every year. Rutherford said they were able to beat that back and the proposition does seem to be dead this year, but every year the State Police are looking for more money and they seek it in 911 funds. Rutherford stated there seems to be the perception at legislatures that 911 centers are flushing money, especially smaller counties. Rutherford noted that Metro's payroll and benefits cost relative to total cost runs in the mid-80s (percent). Rutherford stated another factor to note was that when 911 money is used for other things, such as the State Police, it hurts Metro's eligibility to apply for federal grants because their funds are being used elsewhere. Currently only \$0.55 of every dollar paid in 911 fees stays in Kanawha County. Rutherford stated this proposed bill did not pass, so Metro has saved the \$106,000 annually for now. The next thing Metro had to fight against was a bill to consolidate 911 centers. Rutherford stated the problem was that there were so many factors that would go into that, including the cost and the CAD and radio systems used, but they were able to get that bill pushed to a study for the time being because surveys being done were not talking to 911 centers, but other agencies. Rutherford stated clearly that he was not criticizing the State Police and that they're a great agency, but their mission is different than Charleston Police, Kanawha County Sheriff's Department, and Kanawha County Emergency Ambulance Authority. Rutherford stated that State Police only answer 0.65% of the amount of calls that Metro answers for Kanawha County. Rutherford said the hope was that the legislature would talk with 911 centers to get their input on the consolidation before putting it through, so at this time the bill is in a study for the next year or two. Rutherford stated Metro was also involved in the SIRN bill, Senate Bill (SB) 628, which is the statewide IRP radio system. Rutherford stated the State Police were making an effort to control the SIRN radio system, but Metro, a few mayors, and some municipality police and fire departments were fighting against that, not because of anything against the State Police, but because they don't believe one discipline should be in charge of deciding how the radios are used. At this point, that control is going to the Office of Homeland Security, the office of Jimmy Gianato, because they want someone who's independent to run the SIRN system instead of one user agency deciding how everyone will use it. Grant Gunnoe stated the system had previously been run by DHHR, but didn't want it anymore, and that's where the door opened for the State Police to try and gain control, but it made more sense for the Office of Homeland Security to be in that role because they deal with all the

agencies anyway. SB 628 has left the Senate and is now in the House; this bill would provide funding for maintaining the SORN system via \$25 on citations and \$30 on criminal fees. Gunnoe stated that if the money to maintain the system does not come from this bill, it will have to come from user agencies and that would be problematic. Rutherford stated the last bill that Metro was involved in was House Bill 2759.

Old Business – Lindsay White requested to speak to a couple open purchase order amendments. White stated that amendments of less than \$1K can be approved internally, but anything over \$1K must be approved by the Board. White stated that both the adjustments would allow Metro to remain within its budget by shifting around some of the expenses by vendor. The first was an amendment to the purchase order for Tyler Technologies, Metro's CAD vendor, in the amount of \$3K. Tyler Technologies provides Metro with a schedule of their annual fees, which have been \$70K for the last four years, but are increasing this year and White had a mismatch when making the open purchase order listing last year. White stated the authorized amount needs increased from \$70K to \$73K. White stated the second amendment was to the APCO purchase order, in the amount of \$1,760 to buy training books for the new class starting in April as well as renewing some certifications.

Motion made to increase the Tyler Technologies open purchase order in the amount of \$3,000 and to increase the APCO open purchase order in the amount of \$1,760.

Motion: Foster

Second: Gunnoe

The motion carried unanimously.

New Business – Jim Mangus stated that he holds a position on the state 911 Council as the Chair of Funding. Mangus stated that the president of the 911 Council called him the day before and wanted to thank the Director, administrative staff, the other employees, mayors, chiefs, and friends of Metro on a job well done at legislature this year. John Rutherford stated that was another \$5K Metro had saved by doing the work at the legislature instead of hiring a lobbyist.

Public Comment – None.

Grant Gunnoe reminded the Board of the meetings upcoming in the next year: Tuesday, June 27, September 26, and December 12, 2017 and then March 27, 2018.

Motion made to adjourn by Sampson at 12:05 p.m.

Respectfully submitted,

