

**METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY**  
**Finance Committee/Executive Board**  
December 12, 2017 – 11:00 am  
**Agenda**

**Call to Order**

**Roll Call**

**Approval of Minutes**

October 3, 2017 Finance Committee  
October 3, 2017 Executive Board  
November 30, 2017 Executive Board

**Finance Update**

FY18 F/S YTD  
Open Purchase Order Amendments

- Electronic Services, Inc.

*Lindsay White, Finance Coordinator*

**Presentation of FY17 Audit Report**

Chris Lambert, CPA, CGMA, Member – Suttle & Stalnaker, PLLC  
Sarah Crouse, CPA, Supervisor – Suttle & Stalnaker, PLLC

**Approval of Frontier and Third Party Phone Maintenance Renewal and/or Refresh**

Discussion related to Frontier quotes for renewed maintenance and support

*Russell Emrick, Deputy Director*  
*Jim Mangus, Communications Coordinator*

**Approval of Quote for Phase One of Radio Project**

Discussion related to quote submitted by Aviat Networks on October 18, 2017 for phase one of radio project

*Jim Mangus, Communications Coordinator*

**Approval of County Vehicle Purchase**

*John Rutherford, Executive Director*

**Renewal of Cellco Tower Lease Agreement**

Discussion related to Metro's tower lease agreement and approval of five-year lease renewal

*Lindsay White, Finance Coordinator*  
*Jim Mangus, Communications Coordinator*

**Computers Bid Results**

Discussion related to the bids received for the replacement of EOC and dispatch computers and related budget amendment

*Russell Emrick, Deputy Director*

**Upcoming Procurement**

## IT Procurement

- UPS Batteries

*Russell Emrick, Deputy Director*

## Radio Procurement

*Jim Mangus, Communications Coordinator*

**Legislative Actions**

Discussion related to any relevant legislation related to Metro

*John Rutherford, Executive Director*

**Old Business****New Business****Public Comment****Announcements**

Next meetings scheduled for Tuesday, March 27, 2018

June 26, 2018

September 25, 2018

December 11, 2018

**Adjournment**