

**Metro Emergency Operations Center
Executive Board
October 3, 2017
Minutes**

Present: Jennifer Herral
Keith Vititoe, for Kent Carper
Sheriff Mike Rutherford
Grant Gunnoe
Chuck Boggs

Staff: John Rutherford
Russell Emrick
Rick McElhaney
Lindsay White
Erin Shepherd
Paul Dryden
Jim Mangus
Joanna Edwards

Guests: Carrie Hill

Ms. Herral called the meeting to order at 11:30 a.m., roll call was noted.

Motion was made to approve the minutes from June 27, 2017.

Motion: Vititoe

Second: Boggs

The motion carried unanimously.

Recommendations and Updates from the Finance Committee

FY17 Audit Update – Lindsay White informed the Committee that the auditors had been on site at Metro in August and had completed the field work in a couple days. White stated that everything went well and the auditors expected to have the audit report finished in the next month or so, and they should present at the December meeting.

White stated that in the previous meeting, the Committee had also reviewed the financial statements as of the end of August.

White explained that with the help of Carrie Hill, Metro staff had submitted a grant proposal for phase two of the radio project and was invited to apply for \$80,000, as well as \$18,000 for the replacement of the EOC computers.

Upcoming Procurement – Russell Emrick stated that a refresh of the computers in dispatch and in the EOC was due this year. Emrick stated the computers in dispatch were only three years old, so they would be taken from dispatch to admin, as a free upgrade to the admin stations.

Emrick stated the Finance Committee had approved a recommendation to allow spending as needed for the Alt. PSAP with coordination between the County Manager and Director, up to the amount of the Public Safety Grant.

Motion was made to suggest to the Board of Directors giving authority to the Director to work with the County Manager to make purchases as need for the Alt. PSAP.

Motion: Gunnoe

Second: Vititoe

The motion carried unanimously.

Jim Mangus stated that Metro had put out an RFP for phase one (of the radio project) that was returned August 15 and it had come back at over double of Metro's budget. Mangus stated that he had contacted vendors to see what he could do about getting those prices lower, and the only way to do so was to only purchase equipment. The cost of equipment for phase one would be \$138,000, but that would not include labor. Mangus stated that he and Dave Erwin would install the microwaves themselves, with the exception of the antennas, which they would work with the State to do, and there would also have to be the purchase of a UPS for back-up power.

Mangus continued that Metro was getting a start on the \$80,000 grant application for phase two, the total cost of which would be approximately \$113,000. Mangus added that Motorola had not included any labor costs in the original quotes and wanted over \$500,000 for all the labor and installation. Mangus stated that with this added expense, the turnkey cost of each console would be approximately \$86,000. Mangus added that the State had assisted other state agencies with installing their consoles, so he would reach out and see if Metro would be granted the same assistance. Mangus explained that Grant Gunnoe had inquired about how many man hours it would take for the installation and stated that he would find out then report back to the Board. Grant Gunnoe clarified that none of the purchases for this phase would be made right away, so there was no need for approval yet. John Rutherford stated that after the phase two grant application, Metro will seek additional grant funding.

Legislative Actions

John Rutherford stated there had not been much going on, but he had met with Commissioner Carper and Jim Mangus about a month ago, and the Commission's position had not changed on the consolidation, should it come up again in the next session. Rutherford and Carrie Hill stated research is being prepared to have just in case and they will be at the Capitol when the time comes.

Old Business – None.

New Business – None.

Public Comment – None.

Executive Board
October 3, 2017

Motion made to adjourn by M. Rutherford at 11:37 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "John Rutherford". The signature is written in a cursive style with a long horizontal flourish extending to the right.