



KANAWHA COUNTY
POLICE | FIRE | EMS

METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY

200 Peyton Way
Charleston, WV 25309
(304) 746-7911

Request for Quotations

RE: Motorola K-Core Switch and Peripherals

Date: July 10, 2018

Fiscal Year: 2019

Bid Opening: Bids must be received on or before Monday, July 23, 2018 at 2:00 p.m. at the Metro Emergency Operations Center of Kanawha County (the "Center"), 200 Peyton Way, Charleston, WV 25309.

INSTRUCTIONS TO VENDORS:

***PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. **Bids must be received in a sealed envelope with the name and address of the vendor. The envelope must also show "Quotations for Motorola KCore Switch" with the date and time that bids are due on the outside of the envelope. Faxed bids or electronically-submitted bids will not be accepted.**
2. Bids must include original and two copies.
3. Bids must be F.O.B. Delivery Point, unless otherwise indicated in bid.
4. Bids must be signed in ink, showing all facts and the total amount.
5. The Center reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the Center.

Item No.	Description	Amount
1		\$.

Written Bid Amount: _____ Dollars _____ Cents

Vendor Name: _____

Address: _____ Date: _____

Telephone: _____

Signature: _____ E-Mail: _____

Vendor Name _____

**Metro Emergency Operations Center
of Kanawha County
Request for Quotations**

ITEM: Metro Emergency Operations Center of Kanawha County (the Center) seeks to install a Motorola K-Core Switch and peripherals as outlined below.

LOCATION AND TIME IN WHICH WORKED WILL BE COMPLETED: The Center -- 200 Peyton Way, Charleston, WV 25309 -- during its regular business hours of Monday-Friday 8:00 am to 5:00 pm, excluding Kanawha County Commission holidays

CONTACT: Jim Mangus, Communications Coordinator
Metro Emergency Operations Center of Kanawha County
200 Peyton Way
Charleston, WV 25309
(304) 746-7911
rfp@metro911.org

BID DUE DATE: **Bids must be received on or before Monday, July 23, 2018 at 2:00 p.m. at the Metro Emergency Operations Center of Kanawha County (the Center), 200 Peyton Way, Charleston, WV 25309. Faxed or electronically-submitted bids will not be accepted.**

PURPOSE AND SCOPE: The Center is soliciting quotations for purchase of a Motorola K-Core Switch and peripherals to support a Motorola MCC7500 "E" Series consoles system that will be direct connected to the WV SIRN core Motorola Switch in Charleston, WV via microwave.

SPECIFICATIONS: The following specifications are intended to describe the requested work for the Center; the details contained in these specifications are not designed to exclude any vendor from bidding but, rather, are offered as a means of describing the needs of the Center. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements. The bid response must include pricing for the option allowing the Center to either increase or decrease the part quantities as desired.

OTHER: The Center will not be responsible for any expenses incurred in the preparation and/or presentation of bid or for the disclosure of any information or material received in connection with the solicitation, whether by negligence or otherwise.

Bids may be withdrawn prior to the scheduled date and time, or postponement thereof, of the opening of bids. Bids will not be accepted after the scheduled date and time. No vendor may withdraw a bid after bid opening. Once bids are unsealed, all bid documents become public record. The Center reserves the right to reject any and/or all bids, with or without cause, and to waive any informality in bidding. The Center further reserves the right to resolicit proposals.

Payment will be released within 30 days of completion of work that is satisfactory to the Center.

Vendor Name _____

Pricing Pages

Pricing Pages means the schedule of prices – individually presented – order quantity, and totals attached hereto as Exhibit A. Only Exhibit A will be used to evaluate the RFQ.

- a. Exhibit A will consist of materials (contract items) needed to complete the spirit of the RFQ with the respective grand total on page 1 of 5.

- b. Exhibit B will consist of items listed as Optional, and will not be part of Exhibit A or the grand total on page 1 of 5.

Vendor should complete the Pricing Pages by placing a per item price in the “Unit Price” section of the pricing pages and then multiplying that price by the “Extended Price” field. Vendor shall then total the amount listed for all quoted items in the “Total” field on the Pricing Page. Vendor should complete the Pricing Pages in their entirety as failure to do so may result in Vendor’s quotations being disqualified.

The Pricing Pages contain a list of the contract items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should type or electronically enter the information into Pricing Pages to prevent errors in the evaluation. The Pricing Pages can be created by Microsoft Excel or other compatible spreadsheet program. Vendor shall have copies of the generated spreadsheets (Exhibit A) available upon request of the Center.

General Information and Requirements

The proposal must include pricing for all work to meet the specifications below. Contract items must meet or exceed the mandatory requirements and details must be provided where proposed specifications are not exactly as requested. Where specifically branded items are listed, “or equal” is implied.

- Mandatory Items
 - Motorola – SQM01SUM0237 Single zone Conv Non-Red Core
 - Quantity: 1
 - Motorola – SQM01SUM0205 GGM 8000 Gateway
 - Quantity: 3
 - Motorola – CA01616AA, Add: AC Power
 - Quantity: 3
 - Motorola – A02086AA, Add: High Density ENH Conv Gateway
 - Quantity: 4
 - Motorola – CA01663AB, Add: Rack
 - Quantity: 1
 - Motorola – CA02258AB, Add: Application Server
 - Quantity: 1

Vendor Name _____

- Motorola – T8202 VMWare License
 - Quantity: 1
- Motorola – T7885 McAfee Win AV Client
 - Quantity: 1
- Motorola – T7449 Win Supplemental Trans Config
 - Quantity: 1
- 1 Lot – Engineering, Shipping, and Customer Center for Solutions Integration (if any)
- Optional Item(s)
 - Motorola – UZ00247AA, Add: UEM Lite Session
 - Quantity: 1
 - Motorola – SQM01SUM0205 GGM 8000 Gateway
 - Quantity: 4
 - Motorola – CA01616AA, Add: AC Power
 - Quantity: 4
 - Motorola – A02086AA Add: High Density ENH Conv Gateway
 - Quantity:4

Used/Refurbished Equipment

The Center will not accept used and/or refurbished equipment. Only new equipment shall be considered.

Return of Unacceptable Items

If the Center deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Center to arrange for the return and reimburse the Center for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Center with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Center. The returned product shall either be replaced, or the Center shall receive a full credit or refund for the purchase price, at the Center's discretion.

Delivery

Items must be delivered and invoiced to the Center at finance@metro911.org by August 22, 2018. Only items delivered and invoiced by August 22, 2018 will be considered for payment; all others will be returned. Therefore, equipment pricing must be shown individually broken out. There will be no exceptions to the August 22, 2018 deadline.

Reservations of Rights by the Center

The issuance of this RFP does not constitute an agreement by the Center that any contract will actually be entered into by the Center. The Center expressly reserves the right at any time to:

Vendor Name _____

- Waive or correct any defect or informality in any response
- Reject any or all responses
- Reissue a *Request for Proposals*
- Prior to submission deadline for proposal, modify all, or any portion, of the selection procedures, including deadlines for accepting responses, the specifications or requirements for any materials, equipment, or services to be provided under this RFP, or the requirements for contents or format of the proposal; such modifications will be posted in a properly-posted addendum
- Procure any materials, equipment, or services specified in this RFP by any other means or
- Determine that no project will be pursued

Miscellaneous

No Substitutions: Vendor shall supply only Contract Items submitted in response to the RFP unless a contract modification is approved in accordance with the provisions contained in this Contract.

Vendor Supply: Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

Documentation Requirements

Real Estate and Personal Property Taxes: No bid contract will be awarded to a vendor who is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Center will accept bids from vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to award of said contract.

Required Forms: Vendor shall complete and submit, or have on file with the Center, a Vendor Registration and Disclosure Statement Form and a State of West Virginia No Debt Affidavit, both of which can be found on the Center’s website at metro911.org, as well as a completed IRS Form W9.

Required Forms Checklist

___ *Vendor Registration Form, if not already on file with the Center*

___ *State of WV No Debt Affidavit*

___ *IRS Form W9, if not already on file with the Center*

Bid Documents: All documents and information submitted in response to this solicitation shall, pursuant to the WV Freedom of Information Act, become public record.

References: Please include the name, address, and contact information for three business-type references.

Conflict of Interest – Mandatory: Affirm that your firm and all individuals that will be assigned to this transaction are free from all obligations and interest which conflict with the interest of the Center.