

**METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY**  
**Finance Committee/Executive Board**  
March 24, 2020 – 11:30 am  
**Agenda**

**Call to Order**

**Roll Call**

**Approval of Minutes**

December 10, 2019  
Special Meeting December 27, 2019  
Special Meeting January 29, 2020

**First Meeting of the Calendar Year Duties**

Discussion related to the First Meeting of the Calendar Year Duties per the Metro Charter

- Election of President of the Board for 2020
- Establishment of time and place of 2020 meetings
- President of the Board's Appointments for 2020
  - Personnel Committee Chairperson
  - Finance Committee Chairperson, who will also serve as Vice President of the Executive Board and Vice President of the Board of Directors, per the Metro 911 Charter

**Finance Update**

Open Purchase Order/Budget Amendment Requests  
*Lindsay White, Finance Coordinator*

**Presentation of FY21 Budget and Three-Year Cash Flow Projection**

Review of and discussion related to the presented FY21 budget and three-year cash flow projection for purposes of recommending approval (with any amendments) to Board of Directors

*Lindsay White, Finance Coordinator*

**Approval of Scoring Committee for FY20-22 Financial Statement Audit Bids**

Discussion related to and approval of the financial statement audit bids scoring committee, per WV State Auditor's Office regulations

**Approval of Audit Contract for FY20-22**

Discussion related to the audit scoring committee's recommendation (based on criteria established by the WV State Auditor's Office) of vendor to which Metro will extend three-year audit contract and related approval of three-year audit contract

**Upcoming Procurement**

IT Procurement  
UPS System  
Other IT Procurement

*Russell Emrick, Deputy Director*  
*Rick McElhaney, Deputy Director*

**Old Business**

**New Business**

**Public Comment**

**Announcements**

Unless changed via motion above, next meetings scheduled for

Tuesday, June 23, 2020

Tuesday, September 22, 2020

Tuesday, December 8, 2020

Tuesday, March 23, 2021

**Adjournment**

**CANCELLED**