

METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY

Finance Committee/Executive Board

April 15, 2020 2:00 pm

Conference Call

Agenda

Call to Order

Roll Call

“Hero Pay”

Discussion related to and request for approval of “Hero Pay,” providing hourly Metro employees who have worked onsite during the COVID19 pandemic “Hero Pay” in the amount of \$4/hour extra and an extra \$320 flat per pay period for exempt employees. Consistent with Kanawha County Commission order 4/7/20, requesting an effective date of 3/15/20 and until canceled.

John Rutherford, Executive Director

Finance Update

Open Purchase Order/Budget Amendment Requests

Lindsay White, Finance Coordinator

Presentation of FY21 Budget and Three-Year Cash Flow Projection

Review of and discussion related to the presented FY21 budget and three-year cash flow projection for purposes of recommending approval (with any amendments) to Board of Directors during the next scheduled Board of Directors meeting.

Per the Metro charter, the Executive Board will “approve annual budget within 60 days of the start of the new budget year, then submit to the Board of Directors for final approval.”

John Rutherford, Executive Director

Lindsay White, Finance Coordinator

Upcoming Procurement

IT Procurement

UPS System

Other IT Procurement

Russell Emrick, Deputy Director

Rick McElhaney, Deputy Director

Approval of Scoring Committee for FY20-22 Financial Statement Audit Bids

Discussion related to and approval of the financial statement audit bids scoring committee, per WV State Auditor’s Office regulations.

Jennifer Herral, President of the Board

Approval of Audit Contract for FY20-22

Discussion related to the audit scoring committee’s recommendation (based on criteria established by the WV State Auditor’s Office) of vendor to which Metro will extend three-year audit contract and related approval of three-year audit contract.

Lindsay White, Finance Coordinator

Old Business

New Business

Public Comment

Announcements

Next meetings scheduled for

Tuesday, June 23, 2020

Tuesday, September 22, 2020

Tuesday, December 8, 2020

Tuesday, March 23, 2021

Adjournment