

**METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY**

**Executive Board**

June 23, 2020 – 11:30 am

**Agenda**

*Conducted via conference call*

**Call to Order**

**Roll Call**

**Approval of Minutes**

December 10, 2019

Special Meeting December 27, 2019

Special Meeting January 29, 2020

April 15, 2020 (Re-scheduled from March 24, 2020)

**First Meeting of the Calendar Year Duties**

Discussion related to the First Meeting of the Calendar Year Duties per the Metro Charter

- Election of President of the Board for 2020
- Establishment of time and place of 2020 meetings
- President of the Board's Appointments for 2020
  - Personnel Committee Chairperson
  - Finance Committee Chairperson, who will also serve as Vice President of the Executive Board and Vice President of the Board of Directors, per the Metro 911 Charter

**Finance Updates**

FY20 Budget Amendment Requests and/or Open Purchase Order Amendments Requests

*Lindsay White, Finance Coordinator*

Previously-approved generator, UPS, and transfer switch update

*Rick McElhaney, Deputy Director*

**Presentation and Approval of Open Purchase Orders for FY21**

*Joanna Edwards, Payroll Administrator*

**Legislative Actions**

Discussion related to any relevant legislation related to Metro

*John Rutherford, Executive Director*

**Old Business**

**New Business**

**Public Comment**

**Announcements**

Unless changed via the motion above, next meetings are scheduled for

Tuesday, September 22, 2020

Tuesday, December 8, 2020

Tuesday, March 23, 2021

Tuesday, June 22, 2021

**Adjournment**