

METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY
Finance Committee/Executive Board

March 23, 2021 – 11:00 am

Agenda

via conference call

Call to Order

Roll Call

Approval of Minutes

December 10, 2020

Presentation of the FY20 Metro Audit Report

Presentation and summary of Metro's FY20 audit, including required Single Audit component

Rob Adams, CPA – Partner, Brown Edwards & Co., LLP

Anthony Carpenter, CPA – Director, Brown Edwards & Co., LLP

First Meeting of the Calendar Year Duties

Discussion related to the First Meeting of the Calendar Year Duties per the Metro Charter

- Election of President of the Board for 2021
- Establishment of time and place of 2021 meetings
- President of the Board's Appointments for 2021
 - Personnel Committee Chairperson
 - Finance Committee Chairperson, who will also serve as Vice President of the Executive Board and Vice President of the Board of Directors, per the Metro 911 Charter

Finance Update

FY21 F/S YTD

Budget and Open Purchase Order Amendments Requests/Ratification Requests/Updates

Lindsay White, Finance Coordinator

Possible COVID Leave Credits Refund

Discussion related to COVID leave credits received that are determined not applicable to government and, therefore, due back

Lindsay White, Finance Coordinator

Employer-Paid Health Insurance Deductible Funding for PEIA PPB Plan C Participants

Discussion related to and request for Metro continuing to fund PPB Plan C participants deductible through a health savings account

John Rutherford, Executive Director

Presentation of FY21 Budget and Three-Year Cash Flow Projection

Review of and discussion related to the presented FY21 budget and three-year cash flow projection for purposes of recommending approval (with any amendments) to Board of Directors

Per the Metro charter, the Executive Board will "approve annual budget within 60 days of the start of the new budget year, then submit to the Board of Directors for final approval."

John Rutherford, Executive Director

Lindsay White, Finance Coordinator

Renewal of Intergovernmental Agreement with OES

Discussion related to renewal of intergovernmental agreement for the Kanawha County Commission's use of two Metro employees

John Rutherford, Executive Director

Upcoming Procurement

Discussion related to upcoming procurement and related requests for approval when necessary

- Ongoing 7500e radio project
- Rave 911 renewal
- vmWare software
- Dell hardware maintenance renewal
- TextTTY renewal FY22
- Other budgeted IT procurement

John Rutherford, Executive Director

Russell Emrick, Deputy Director

County Radio Towers

Discussion related to bids received for Radio Tower Repairs to 5 Radio Towers at 3 Sites: Clendenin, Cross Lanes, and Malden and related request for approval for proceeding

- Related budget amendment

John Rutherford, Executive Director

David Armstrong, Project Manager

Legislative Actions

Discussion related to any relevant legislation related to Metro

John Rutherford, Executive Director

Old Business

New Business

Public Comment

Announcements

Unless changed via motion above, next meetings scheduled for

Tuesday, June 22, 2021

Tuesday, September 28, 2021

Tuesday, December 14, 2021

Tuesday, March 22, 2022

Adjournment