

Special Executive Board  
April 7, 2021

**Metro Emergency Operations Center  
Special Executive Board**  
*via Conference Call*  
**April 07, 2021**  
**Minutes**

**Present:** Board President Jennifer Herrald  
Keith Vititoe for Commission President Kent Carper  
Mark Strickland for Mayor Amy Goodwin  
Sheriff Mike Rutherford  
Chuck Boggs  
Jeremy Nelson

**Staff:** Director John Rutherford  
Dep. Director Russell Emrick  
Dep. Director Rick McElhaney  
Lindsay White  
Amy Larch  
Joanna Edwards

**Guests:** David Armstrong  
John Green (WSAZ)  
Megan Diehl

Ms. Herrald called the meeting to order at 9:00 and roll call was noted.

Ms. Herrald discussed the only item on the agenda, the County radio towers. This was a discussion related to accepting bids for the radio tower repairs/replacement to the five radio towers on three sites, Clendenin, Cross Lanes and Malden, with funding assistance from the Kanawha County Commission. This was related to the demolition and haul off and related due diligence to install two new towers and related budget amendments.

Ms. Herrald stated in the last meeting the Board discussed this and discussed the fact Metro received bids for the project and Metro had a small portion of funding in their account to move towards this project of \$225,000 available for a project Metro anticipated to be a little over a \$1,000,000. The Board came to the County Commission to request that they help fund the remainder of the project out of Public Safety Grant Committee funds, and before bids were accepted, the Board wanted to make sure the County Commission would be willing to cover the additional expenses out of the Public Safety Grant Committee funds before we accepted those bids. The Commission did have a meeting on April 1 and discussed that matter.

Director Rutherford thanked the County Commission for the ongoing support. If approved, Metro will contribute \$225,000 towards the project and that will leave Metro \$100,000 in the budget to take care of these towers. Once the towers are completed, the other \$100,000 will get Metro through the year and pay for things that come up with the towers.

**Special Executive Board**

**April 7, 2021**

Mr. Armstrong projects the project to cost \$1,181,382. This is to repair the Clendenin site with new guy wires, new FAA lighting, new anchor points and new turnbuckles to basically overhaul the whole site. The four towers that exist between Malden and Cross Lanes, while they can be repaired, it was cheaper to build new and while the overall project is a little more, it will save us money in the long run. The new towers will have complete legs on them and should basically only need general maintenance on them and never have to need repairs like guidewires, turnbuckles, of the guide towers. There were no questions asked of Mr. Armstrong.

Motion made to repair the Clendenin tower and build two new towers.

Motion: Sheriff Rutherford

Second: Mr. Boggs

The motion was carried unanimously.

Ms. Herralld stated an official motion was needed for Metro to authorize a payment of \$225,000 towards this project. What was discussed, was since the commission will be paying the additional portion out of the Public Safety Grant Committee funds, it would be easiest if Metro to write a check to the County Commission for the \$225,000. Then the County Commission would pay the invoices related to the entire project.

Motion was made for Metro to allocate the \$225,000 towards the tower project and pay the Commission this amount so that the County Commission can pay for the entire project.

Motion: Mr. Boggs

Second: Mr. Nelson

The motion carried unanimously.

Director Rutherford asked if the money the Commission is contributing would pay for new antennas and new wires for participating agencies radios. Mr. Armstrong stated that Commissioner Carper did instruct him the Commission would be paying for the new co-ax and new antennas for police, fire and EMS agencies that are on the towers. This will just be for the two new towers only. Sheriff Rutherford asked Mr. Armstrong to thank the Commission for the support of the project.

**Old Business** - Mr. Armstrong told Ms. Herralld he would get with Director Rutherford and contact the All State Tower momentarily and get the signed contract scanned in and sent over to them. They are already in process in making plans.

**New Business** - No

**Public Comment** - No

**Announcements**

Next meetings scheduled for: Tuesday, June 22, 2021  
Tuesday, September 28, 2021  
Tuesday, December 14, 2021  
Tuesday, March 22, 2022

**Special Executive Board**  
**April 7, 2021**

Motion was made to adjourn.  
Motion: Sheriff Rutherford  
Second: Ms. Adkins

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Joel Rutherford", with a long horizontal flourish extending to the right.