

METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY
Finance Committee/Executive Board

June 22, 2021 – 11:30 am

Agenda

Conducted via conference call

Call to Order

Roll Call

Approval of Minutes

March 23, 2021

April 7, 2021

Finance Update

FY21 F/S YTD

Budget and Open Purchase Order Amendments Requests/Ratification Requests/Updates

- Ratification of April United Bank Card Payment of \$15,693.17
- Increase of \$23,150.00 to Frontier Purchase Order for 911 workstation refresh
- Other budget/open purchase order amendment requests

Lindsay White, Finance Coordinator

Presentation and Approval of Open Purchase Orders for FY22

Joanna Edwards, Payroll Administrator

Upcoming Procurement

Discussion related to upcoming procurement and related requests for approval when necessary

- Rave \$28,000.00 for reverse 911 services billed annually (previously billed monthly)
- Renewal of audit contract (2nd year in 3-year contract) -- \$20,400.00
- Other budgeted IT procurement

John Rutherford, Executive Director

Russell Emrick, Deputy Director

Policy Updates

Discussion related to proposed separate updates to

- align with federal purchasing guidelines for Single Audit
- allow funds to be automatically transferred back into a Metro line item when earmarked for a particular purpose

Lindsay White, Finance Coordinator

Legislative Actions

Discussion related to any relevant legislation related to Metro

John Rutherford, Executive Director

Old Business

New Business

Public Comment

Announcements

Next meetings scheduled for

Tuesday, September 28, 2021

Tuesday, December 14, 2021

Tuesday, March 22, 2022

Tuesday, June 28, 2022

Adjournment