

**METRO EMERGENCY OPERATIONS CENTER OF KANAWHA COUNTY**  
**Finance Committee & Executive Board**  
March 28, 2023 – 11:30 am  
Agenda

**Call to Order**

**Roll Call**

**Approval of Minutes**

December 13, 2022

**First Meeting of the Calendar Year Duties**

Discussion related to the First Meeting of the Calendar Year Duties per the Metro Charter

- Election of President of the Board for 2023
- Establishment of time and place for 2023 meetings
- President of the Board's Appointments for 2023
  - Personnel Committee Chairperson
  - Finance Committee Chairperson, who will also serve as Vice President of the Executive Board and Vice President of the Board of Directors, per the Metro 911 Charter.

**Finance Update**

- FY23 YTD
- Approval of FY23 Open Purchase Orders and Budget Amendments
- Approval of FY24 Budget and Three-Year Cash Flow Projection  
*Per the Metro charter, the Executive Board will "approve annual budget within 60 days of the start of the new budget year, then submit to the Board of Directors for final approval."*
- Appointment of Audit Committee tasked with scoring audit proposals received for FY23-25
- Award of Audit Contract for FY23-25, per recommendation from Finance Committee based on scoring in the 11:00 meeting, per State Auditor's requirements
- Radio Tower Fund Update

*Lindsay White, Finance Coordinator*

**Upcoming Purchases**

Discussion related to upcoming purchases and related requests for approval/budget amendment when necessary.

- ESX hosts for KCPS network
- ESX hosts for Metro network
- Vesta support renewal
- Mitel support renewal
- Fiber path to Malden SORN site
- Tower ground maintenance bid
- Any additional upcoming purchases

*Josh Knox, Technology Coordinator*

*Russell Emrick, Deputy Director – Technology*

**Director Updates**

*John Rutherford, Executive Director*

**Legislative Actions**

Discussion related to any relevant legislation related to Metro

*John Rutherford, Executive Director*

**Metro Employee Association Update**

*Lieutenant Trevor Smith, C Shift Lieutenant*

**Old Business**

**New Business**

**Public Comment**

**Announcements**

Next meetings scheduled for

Tuesday, June 27, 2023

Tuesday, September 26, 2023

Tuesday, December 12, 2023

Tuesday, March 26, 2024

**Adjournment**