

Board of Directors
June 28, 2023

Metro Emergency Operations Center
Board of Directors
June 28, 2023 – 12:00 pm
Minutes

Present: Derek Johnson
Sheriff Mike Rutherford
Keith Vitoe for Commission President Kent Carper
Chuck Boggs
Board President Jennifer Herral
Dave Armstrong
Thomas Keefer
South Charleston Fire Dept. Chief Virgil White for Mayor Frank Mullens
Emer. Mgt. Director of Kanawha Co., CW Sigman
Mayor Greg Ingram
KCEAA Director Monica Mason
WVSP Rep. Sgt. Jones for WVSP Rep: Colonel Jan Cahill
Emer. Mgt. Director of Chas. Chad Jones

Staff: Director John Rutherford
Dep. Director Rick McElhaney
Dep. Director Russell Emrick
Josh Knox
Lindsay White
Haleigh Moses
Lisa Moore
Captain Luke Taylor
Tara Backus
Teresa Logan

Call to Order

Board President Jennifer Herral called the meeting to order at 12:14.

Moment of Silence

Ms. Herral asks for a moment of silence in honor of Sgt. Corey Maynard of the WVSP and Steve Davis and John Dewey Williams, both retirees of KCEAA.

Roll Call

Roll call was noted.

Approval of Minutes

Motion made to approve the Board of Directors minutes from April 11th, 2022.

Motion: Chief White

Second: Matt Lyons

The motion carried unanimously.

Finance Committee

Review of Actions in Previous Finance Committee/Executive Board Meeting – Chuck Boggs, Lindsay White, Haleigh Moses

- Discussed financials YTD to April. Approval of budget amendment. Approved FY24 Open Purchase Order list. Approved payment of first half funding of HSAs for employees enrolled in high deductible insurance Plan C. Approval of payment of year 2 of Motorola SIRN maintenance, and emergency purchase of new vehicle for Dave Erwin.

Executive Board Actions since Last Meeting

- None

Director Rutherford's Report/Legislative Actions

- Amy Larch has left Metro, and Director Rutherford notes that we are reorganizing to ensure all responsibilities are covered.
- Access Control System Update – Josh Knox
The new system is in the process of being replaced and new system is mostly installed and functional, with some Alt PSAP work and loose ends to be tied.
- Nitro 911 Call Routing Update – Rick McElhane
Metro is working with representatives from City of Nitro, Putnam 911, Kanawha and Putnam County Commissions, and various stakeholder agencies to ensure that all 911 calls within Nitro city limits, including those in the Putnam portion of the Nitro city limits, are coming into Metro 911.
- Teresa Logan is a new employee on the Administrative Staff, and was hired through a temp agency. She's doing a great job Director Rutherford wanted to introduce her to the Board.
- Thanks to the County Commission for making July 3rd a day off for County and Metro staff. It was greatly appreciated by our employees.
- The upcoming pickleball tournament is really gathering steam. There has been overwhelming interest by players and tremendous support for sponsorships from businesses throughout the valley. We anticipate we could make \$17,000-18,000 for the Metro Employee's Association with the tournament. The Board is welcome and encouraged to attend.
- Re: Legislative actions, we've made progress in getting new employees into the EMS retirement system. We're working hard - including Russell, Ms. Herrald, our County Commission, and others – to get a bill to bring all existing employees into the EMS retirement system, too. We have a bill written that is supported by the state 911 Council, the Senate and House Retirement Committees, and other stakeholders. Hope to get it into a Special Session if one is convened.

Department Updates

Technology – Russell Emrick

- Upcoming Purchases & Project Updates – Josh Knox
 - No upcoming purchases at the moment.
 - New access control system is being installed. Most of the equipment is installed at Metro and working, with some remaining work to finalize things, and some additional work at the Alt PSAP is still outstanding.
 - Console project is wrapped up and final payment has been approved.
 - Motorola dual site link project is underway with working kicking off with both Motorola and Frontier.
 - New Firewall upgrade is complete.

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Motion made to adjourn.

Motion: Chief Virgil White

Second: Sheriff Mike Rutherford

Motion carried unanimously.

Meeting adjourned at 12:58.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Joe Rutt", followed by a long horizontal line extending to the right.