Metro Emergency Operations Center
Finance Committee/Executive Board Special Meeting
October 28, 2024 – 11:30am
Minutes

Present:	Chad Jones for Mayor Amy Goodwin Kanawha County Sheriff Mike Rutherford Chief Virgil White for South Charleston Mayor Frank Mullens Derek Johnson Chuck Boggs Board President Jennifer Herrald
Staff:	Director John Rutherford Dep. Director Rick McElhaney Dep. Director Russell Emrick Josh Knox Lindsay White Lisa Moore Haleigh Moses Jenn Adkins Courtney Kidd Paul Smith
Guests:	WVSP First Sgt Talia Davita

Call to Order

Board President Jennifer Herald called the meeting to order at 11:32am.

Roll Call

Roll call was noted.

Proposed 911 Landline Rate Increase – Director John Rutherford

- As discussed at the last meeting, it has been approximately 10 years since the last 911 landline fee increase, it's now prudent to consider an increase. Metro staff reviewed several options, which Lindsay will present. Lindsay ran numbers for both a one-time increase and a stair-step increase over a three-year period. Metro staff met with John Shaheen to discuss various proposals. For the one-time increase option, Metro staff is proposing an increase on residential landlines from $5.60 to $7.95 per line, and an increase on business lines from $8.96 to $12.75, for the first eight lines, with additional lines being assessed at $2.25 each. This reflects a one-time increase of approximately 42%. For the stair-step options, Metro staff would recommend a three-year period with year 1 seeing a 20% increase over existing, year 2 seeing a 35% increase, and year 3 seeing a 45% increase, which would have about the same net result as the one-time increase option on our projected cash position. Chuck Boggs believes it's a better option to consider the one-time option. Director Rutherford agreed. Lindsay stated this should give us approximately 3 years without the need to seek additional funding. This is without additional efforts being completed to increase 911 funding beyond landlines, which is actively being discussed throughout the State. Chad Jones asked how much revenue the one-time increase would bring, and Lindsay said it would be projected to bring $1.4M, $1.2M, and $1.1M due to projected decrease in number of landlines in Kanawha County.

Motion made to propose a one-time 911 landline fee increase of 42% to the Kanawha County Commission at the November 12th Commission Meeting.
Motion: Chief White
Second: Sheriff Mike Rutherford
The motion carried unanimously.

Discussion of the Retirement of Director John Rutherford – President Jennifer Herrald

- Director Rutherford thanked the Board for all of their support during his tenure here, and thanked the staff for all of their hard work. Director Rutherford said he stayed longer than he initially planned because his time at Metro has been a highlight of his professional career.

Motion made to enter executive session for further discussion of upcoming retirement of Director John Rutherford.
Motion: President Jennifer Herrald
Second: Chuck Boggs
The motion carried unanimously.

Motion made to come out of executive session.
Motion: Chief White
Second: Chuck Boggs
The motion carried unanimously.

***No actions taken out of executive session.**

Schneider Electric UPS Service 3-Year Contract – Rick McElhaney

- We received a proposal of approximately $23,000 for a 3-year term for service of Metro 911's building UPS system. We believe signing a multi-year contract will offer savings compared to one-year contracts over the same term. However, this amount exceeds the $15,000 threshold that requires Board approval. This not only saves us money, but will require fast response by technicians if there is a problem with the UPS system. There are still some questions Metro staff would like to have answered regarding which technicians will be providing service. Staff is requesting a motion to approve moving forward with this contract pending final review by Director Rutherford and staff.

Motion made to move forward with the proposed 3-year UPS service contract from Schneider Electric pending final review of Director Rutherford and staff for the amount of $23,819.40.
Motion: Chuck Boggs
Second: Sheriff Mike Rutherford
The motion carried unanimously.

Old Business

New Business

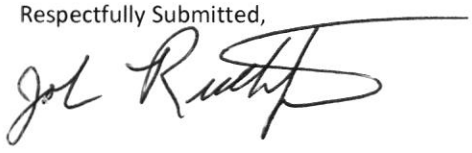
Public Comment

Announcements

Next meeting will be Tuesday, December 10th, 2024.

Adjournment

Motion to adjourn.
Motion: Chief White
Second: Chad Jones
The motion carried unanimously.

Meeting adjourned at 12:01AM.

Respectfully Submitted,