Metro Emergency Operations Center
Board of Directors
March 31, 2025 – 12:00 pm
DRAFT

Attendance:

Board Members
Sheriff Joey Crawford
Chuck Boggs
Dave Armstrong
Thomas Keefer
Matt Lyons
Chris Settles
Kanawha County Emer. Mgmt. Director CW Sigman
Justin Alford
Jeremy Young for Commission President Ben Salango
Emer. Mgt. Director of Chas. Chad Jones
Derek Johnson
WVSP First Sgt Talia Davita
Tommy Clay

Staff
Director Michael Rutherford
Dep. Director Russell Emrick
Dep. Director Rick McElhaney
Lindsay White
Courtney Kidd
Lisa Moore
Tara Backus
Treena Krahl
Eric Meadows
Nikki Hall
Megan Hustead
Jayden Long
Morgan Harless
Leah McElhaney
Sam Gardner
Stanley Peters

Guests
Connie Nehme
Bill Nehme

Meeting Summary

The meeting began with the Pledge of Allegiance and a moment of silence, followed by a roll call and review of previous meeting minutes. Financial updates focused on transitioning banking services to City National Bank while maintaining United Bank credit cards with updated signers. The meeting discussed scheduled meeting dates for 2025, Personnel and Finance Committee appointments, and financial statements, including emergency purchase orders, Tower Fund updates, budget reviews, and health insurance subsidies.

Operational updates highlighted critical infrastructure repairs, such as the Clendenin tower site, and successful implementation of the Zetron communication system, and a resolution regarding dropped phone calls in Metro. Security updates and new technology projects, including virtualization software and server room cooling, were addressed alongside staffing and new hires.

Recognition was given to outstanding employees: Jayden Long as Telecommunicator of the Year and Captain Leah McElhaney as Supervisor of the Year, both praised for leadership and dedication. Incident calls were reviewed, showcasing exceptional emergency response, including a 44-minute incident where the telecommunicator assisted a vulnerable lady following a fall, and a phone-assisted childbirth managed by Samantha Gardner, who received a special award.

The meeting included a discussion on call volumes, with the center handling approximately 400,000 to 450,000 calls annually, and praised the hard work and dedication of the staff despite increasing responsibilities and limited staffing. The president acknowledged the team's efforts and leadership, and the meeting concluded with scheduling the next meeting and adjournment.

Motions

- Motion made to approve the minutes from the December 10, 2024 Board of Directors Meeting
  - Made – Chuck Boggs
  - Seconded - Matt Lyons

  Motion carried.

- Motion made to update the retain the United Bank credit card and update signers
  - Made - Chris Settles
  - Seconded - Sheriff Joey Crawford

  Motion carried.

- Motion made to enter executive session @ 12:29PM
  - Made - Mike Rutherford
  - Seconded - Sheriff Joey Crawford

  Motion carried.

- Motion made to resume regular session @ 12:32PM
  - Made - Sheriff Joey Crawford
  - Seconded - Matt Lyons

  Motion carried.

- Motion made to approve the FY26 Budget and 3-Year Cash Flow Projections
  - Made - Chris Settles
  - Seconded - Chuck Boggs

  Motion carried.

- Motion made to adjourn @ 1:07PM
  - Made - Sheriff Joey Crawford
  - Seconded - Matt Lyons

  Motion carried.

Respectfully submitted,