Metro Emergency Operations Center
Finance Committee/Executive Board
June 24, 2025 – 11:30am

Attendance:

Board Members
Sheriff Joey Crawford
Chuck Boggs
Dave Armstrong
Chris Settles
Jeremy Young for Commission President Ben Salango
Chad Jones for Charleston Mayor Amy Goodwin
Derek Johnson
Chief Virgil White for South Charleston Mayor Frank Mullens
Jenn Adkins
Courtney Kidd

Staff
Director Michael Rutherford
Dep. Director Rick McElhaney
Josh Knox
Lindsay White

Guests
Adam Kraus

Meeting Summary

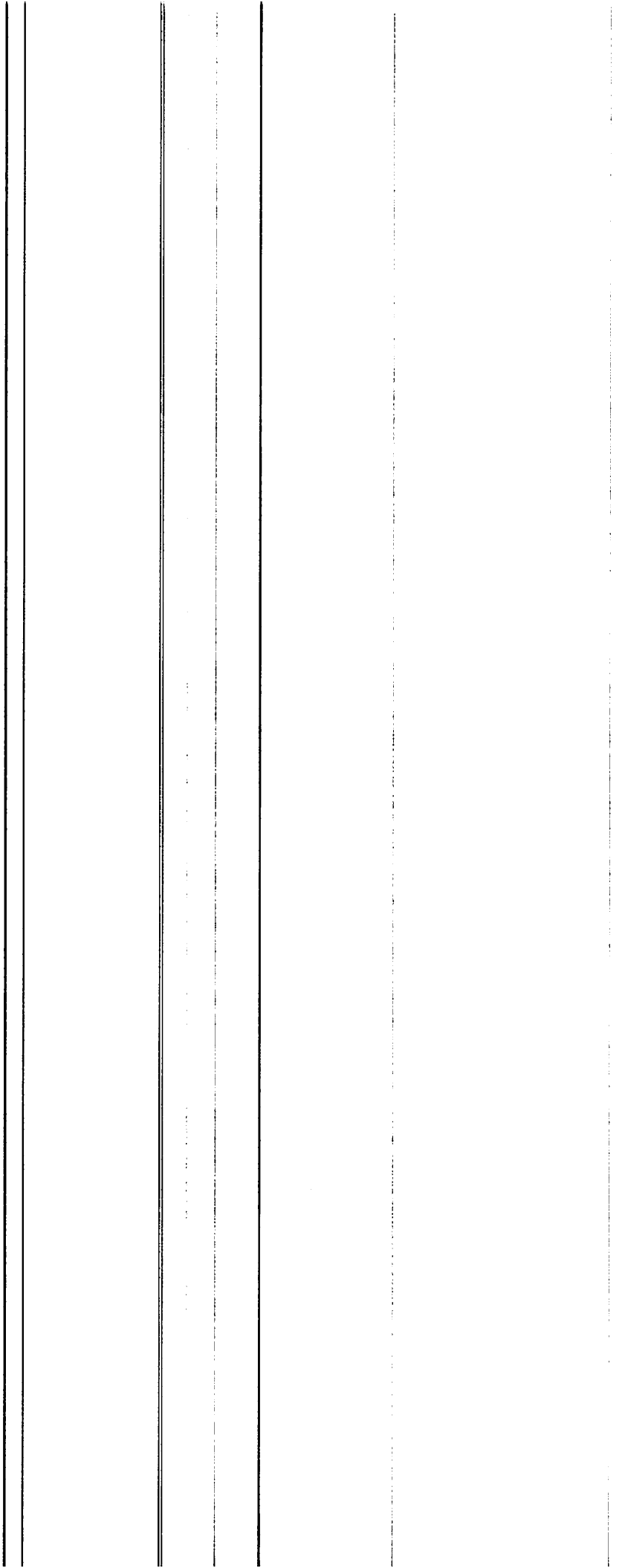
The meeting of the Metro 9-1-1 Finance Committee and Executive Board was called to order at 11:34 am and covered a broad range of operational and financial topics related to the organization's ongoing functions and future planning. The committee began by approving the minutes of the previous meeting and then reviewed the fiscal year 2025 financial status, noting cash reserve declines due to rising operational expenses but also highlighting increased revenue from recent fee adjustments. Fiscal year 2026 open purchase orders were presented for approval, with details on vendor usage and purchasing policies to ensure efficiency and oversight. Several budget amendment requests totaling $37,500 were approved to cover increased costs in contracted services, maintenance, uniforms, and postage, offset by increased wireless revenue.

The biannual review of an outdated intergovernmental agreement was tabled to allow more time for commissioner input, particularly concerning the number of employees Metro is funding on behalf of the county commission. The board also approved the employer portion of health savings account funding for employees enrolled in the PEIA Plan C, explaining the financial benefits of the plan for both employees and the organization.

A significant discussion focused on the renewal of a five-year contract for the Kanawha County mass notification system, with concerns about potential price increases following Motorola's acquisition of Rave. The committee decided to approve the contract while negotiating an option for an additional five years with a capped 5% increase to mitigate future cost hikes.

Operational challenges were discussed, including the damaged and outdated entrance and exit gate system. The board authorized up to $35,000 for emergency replacement pending acquisition of at least two quotes. Another pressing issue was the failing HVAC system in the server room, critical for operations. Due to the age and condition of existing units, replacement options including a 22-ton unit were explored, but the committee emphasized the need for further quotes and an emergency approval if necessary, given the risks of system failure.

Additional updates included the smooth transition to City National Bank for financial services, the reinstitution of quarterly meetings with Chiefs of Police, and coordination with the Public Service Commission regarding emergency response protocols for commercial vehicles. Personnel committee vacancies were noted, with ongoing recruitment efforts.



Motions

- Motion made to approve the minutes from the March 31, 2025 Meeting
  - Made - Sheriff Joey Crawford
  - Seconded - Chris Settles

  Motion carried.

- Motion made to approve the 2025 Financial Statements
  - Made - Chuck Boggs
  - Seconded - Sheriff Joey Crawford

  Motion carried.

- Motion made to approve the FY26 Budget
  - Made - Chris Settles
  - Seconded - Chad Jones

  Motion carried.

- Motion made to approve Open Purchase Order and Budget Amendment requests in the amount of $37,500
  - Made - Chief Virgil White
  - Seconded - Chris Settles

  Motion carried.

- Motion made to table discussion of intergovernmental agreement regarding County Commission Employees
  - Made - Sheriff Joey Crawford
  - Seconded - Dave Armstrong

  Motion carried.

- Motion made to approve the July 1 employer contribution to The Health Plan for HSA funds for employees enrolled in PEIA Plan C in the amount of $96,687.50
  - Made - Chris Settles
  - Seconded - Chad Jones

  Motion carried.

- Motion made to approve a new 5-Year contract with Rave Alerts for mass notification
  - Made - Dave Armstrong
  - Seconded - Chad Jones

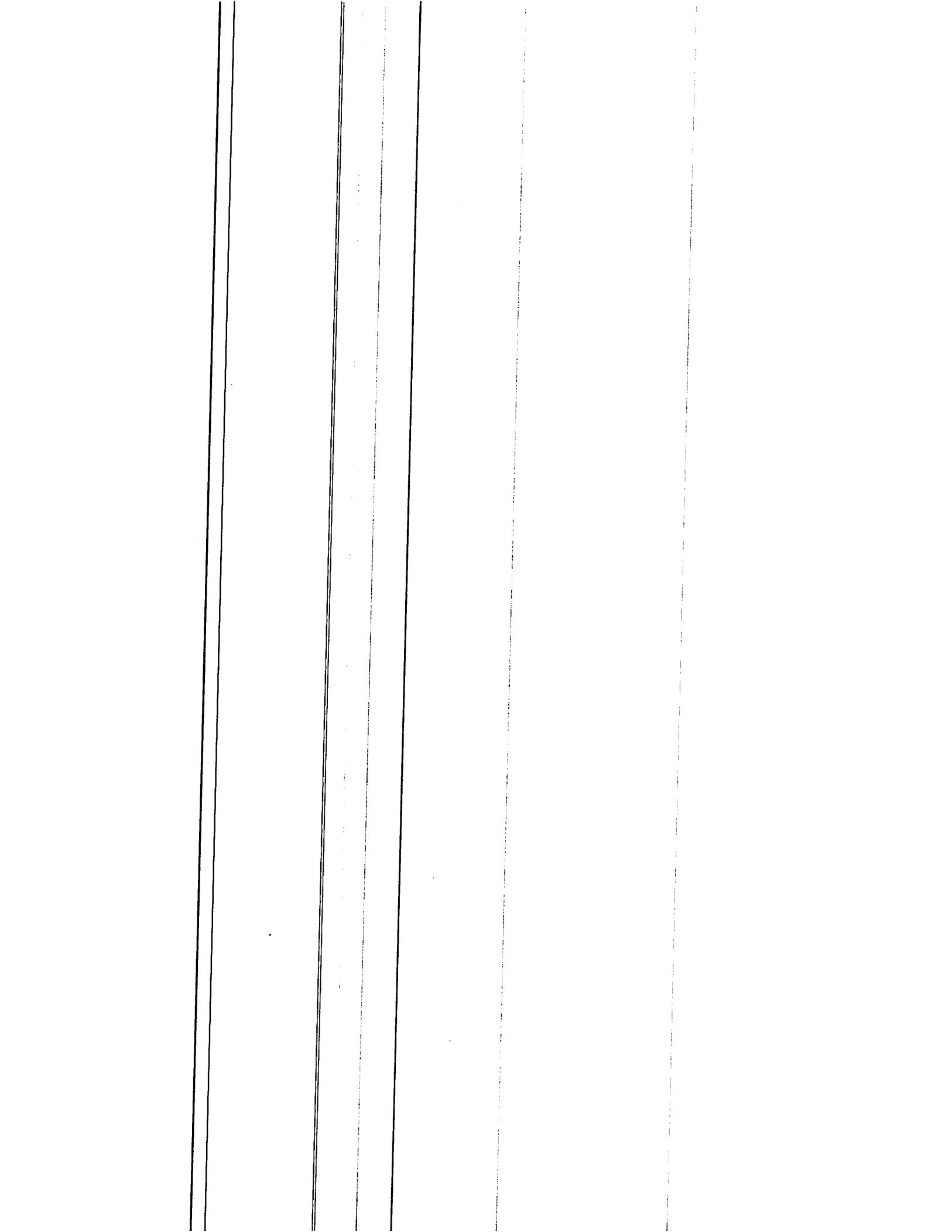
  Motion carried.

- Motion made to request option for additional 5-Year contract for Rave Alerts with annual cost increase capped at 5% if available
  - Made - Chris Settles
  - Seconded - Dave Armstrong

  Motion carried.

- Motion made to approve replacement & upgrade of entry & exit gate equipment due to recent damage and advanced age up to $35,000, pending receipt of at least two quotes
  - Made - Chris Settles
  - Seconded - Dave Armstrong

  Motion carried.
- Motion made to enter executive session @ 1216
  - Made - Sheriff Joey Crawford



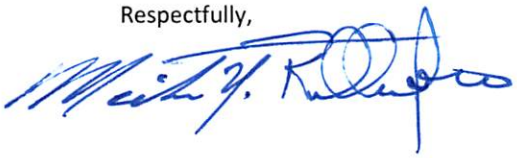
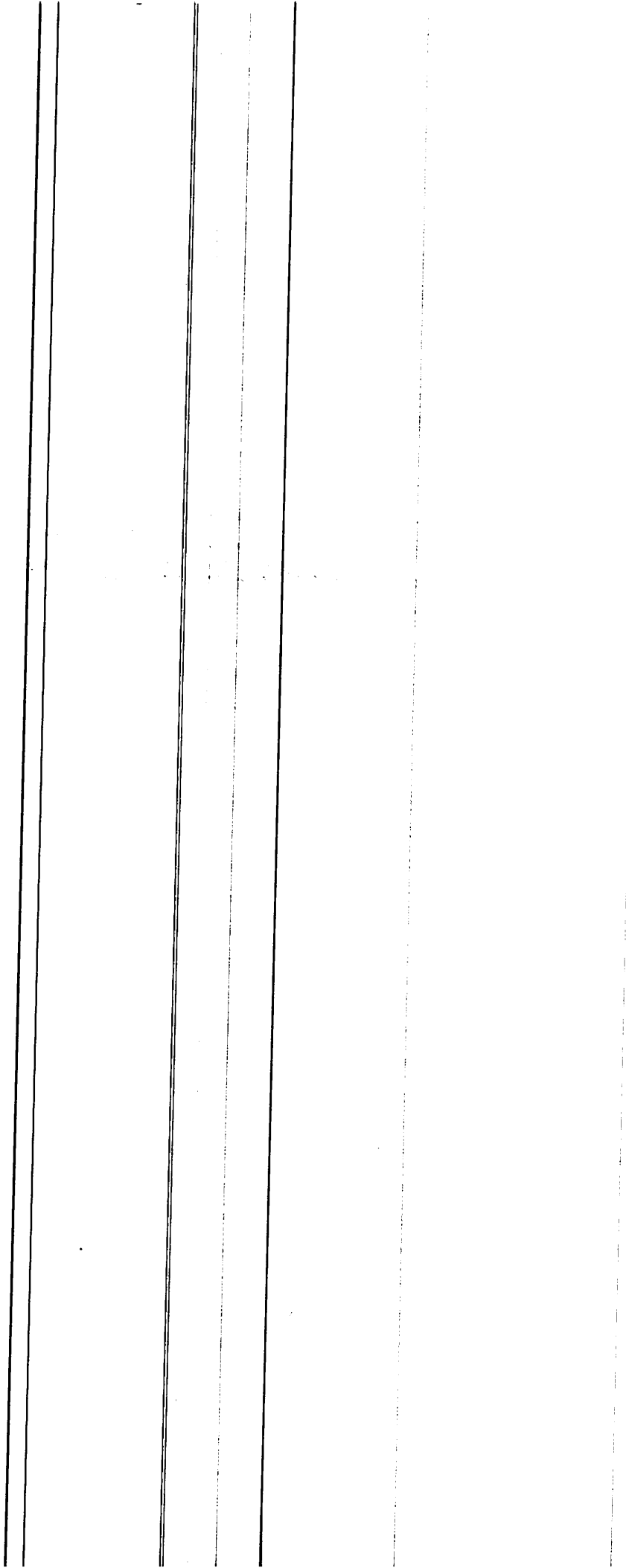
- Seconded - Chris Settles

Motion carried.

- Motion made to exit executive session @ 1218
  - Made - Dave Armstrong
  - Seconded - Sheriff Joey Crawford

Motion carried.

- Motion made to adjourn @ 1226
  - Made - Sheriff Joey Crawford
  - Seconded - Chris Settles

Motion carried.

Respectfully,